

DD/S 63-5198

9 DEC 1963

MEMORANDUM FOR: Assistant to the Deputy Director for Intelligence
(Administration)
Special Support Assistant to the Deputy Director
for Support
✓ Executive Officer to the Deputy Director for
Science and Technology

SUBJECT : Hotel Accommodations in New York During the
1964 World's Fair

1. Colonel White has asked that consideration be given to hotel accommodations which will be required by Agency personnel who must travel to New York on official business during the 1964 World's Fair. It seems likely that transient quarters will be difficult to obtain and that we may need to lease some space in order that personnel spending more than one day in New York during the Fair will not have to commute daily.

2. Will you please advise me of the estimated needs of personnel in your component in order that we may act at an early date if the volume of requirements is substantial. I would appreciate having this information not later than 31 December.

STATINTL

Executive Officer to the
Deputy Director for Support